



23<sup>rd</sup> January 2019

Reference: Year 9 selecting optional subjects for Year 10 and 11

Dear Parent / Carer,

Over the next few weeks your child will be supported through the process of selecting their preferred choices for optional study in Year 10 and 11. This process begins in earnest on Monday 4<sup>th</sup> February when I will address Year 9 during their assembly and will, of course, continue with tutors supporting students to make their decisions in tutor time.

I am writing to invite you to Options Evening from 6.30pm on Thursday 7<sup>th</sup> February when you will be able to hear a presentation about the options process. You will also have the opportunity to talk to subject staff about the courses each department offers in Years 10 and 11 (as well as representation from core departments). I do encourage you to bring your child with you so they can explore the subjects available.

The evening will begin with a short presentation in the theatre at 6.30 for tutor groups 9CEM, 9CMJ, 9DS, 9FJL and 9HCW. At the end of the presentation, parents and students will be able to look at the different courses available and talk to staff in every department.

At 7.00pm the presentation will be repeated for tutor groups 9HLG, 9OJC, 9SB1 and 9MDO who will be able to come into school *before* the presentation to talk to subject staff. The evening will finish at 8.30pm.

Students and families who are unable to attend will be able to obtain information from their tutors and course information will also be available following the evening on the school Portal. NB: this information is in the process of being updated for 2019 so is currently unavailable.

Students will record their preferences on the Portal and will be shown how to do so. If this is difficult at home, then we will help students to record their preferences in school. The deadline for students to submit their options is **Wednesday 13th February**.

I hope that you are able to attend this important evening on Thursday 7<sup>th</sup> February and I look forward to seeing you then.

Yours sincerely,

Mr J M Brook  
Deputy Headteacher