



Dear Parent / Carer,

Firstly, I would like to thank you for your support this academic year. In particular, I noted that attendance of Year 13 parents at the last Parents' Evening was particularly high compared to recent years (and there were many who requested an email update as they couldn't make it). It is very encouraging to see so many parents continue to show an interest during their Sixth Form years and support their children to do their best in their A levels.

Secondly, I would like to make you aware of the arrangements for the remaining weeks:

1. Students will be expected to follow their normal timetables until Friday 26th May. There is one area of exception:

If students have external AS exams (likely in Maths, Philosophy and Ethics and Product Design and possibly others) before this date they may have extra home study as follows:

AM Exam: students may leave at the end of period 3 (12.25) on the preceding day and therefore miss lunch, tutor time, period 4 and period 5. NB: this does not apply if the exam is on Monday.

PM Exam: students may miss the morning session and arrive in time for their exam only.

2. On Friday 26th May, period 5 will be given up to a leavers' assembly. This may finish slightly earlier than 3.20 and students will be dismissed at this point.
3. Students have been given a 'Permission for Study Leave' booklet. Teachers will sign a student's booklet if they are comfortable that he/she is capable enough and sufficiently well-motivated to study effectively at home. Students with no outstanding work, well organised folders, clear examples of revision notes and attempts at past paper questions will be those much more likely to be awarded study leave. If the booklet is signed by a teacher this allows the student to stop attending his/her lessons (if they wish) when the final half term begins on Monday 5th June.

NB: awarding study leave as above is in recognition that (once the syllabus has been completed) students can be more productive working at home. Students are obviously still welcome to attend lessons as per the timetable (even if they have been granted study leave) until all of the exams have taken place in that subject. Staff will not be redeployed until this point so are available to do revision, go through past papers etc. and I would very much encourage your child to make use of this opportunity.

Students who are not awarded study leave for a particular subject by Friday 26th May can still be granted it later if they do what is required to reassure their teacher(s) they are capable and well-motivated enough to work effectively at home.

4. The Sixth Form Study Area is open shortly after 7am and closes at 6.30pm. It is pleasing to see more and more students arriving earlier and earlier and leaving later and later in order to get the right amount of revision done. I would say that if a student studying three A levels is not doing 2-3 hours of revision/past paper practice a day at this point they are certainly not doing enough. When study leave fully begins a typical day would be 5-6 hours of revision. It is worth noting that revision will be more effective if it is broken into smaller 'chunks.'



Life. Changing. Learning.

5. The Sixth Form Prom is on the evening of Friday June 30th. Tickets are £20 and need to be purchased ASAP in order to ensure the event takes place as planned.
6. The school's careers service is still available for Year 13. If your child would benefit from another careers interview, help with CV writing or applying for apprenticeships/jobs he/she is more than welcome to make an appointment. We're determined to get positive destinations for everyone so this offer extends into the first months of next academic year, even if he/she is no longer on roll.
7. You will no doubt be aware of the financial pressure that schools are under. Therefore, please support us to ensure your child returns any textbooks they have (once the exams are completed) to avoid us having to buy more unnecessarily. We will be running a 'book return day' at the end of June/start of July and I will write to you with more information closer to the time.
8. The school's Awards Evenings will run during w/c 17th July. One evening (TBC) will be dedicated to Year 13 and one other year group. If your child has been nominated for an award we will be writing to you in the coming weeks to invite you to attend.
9. A Level Results Day is Thursday 17th August. Students who have applied to university through UCAS will be able to log on to Track to find out if they have been successful well before school opens at 8am. We will, of course, be on hand to support any students that need to go through clearing or who are attempting to persuade their chosen destination to accept them.

If you have any questions about the above or want any information on how to support your child through the exam period please don't hesitate to contact the Sixth Form Office.

Yours faithfully,

J M Brook

Mr J M Brook
Deputy Headteacher / Head of Sixth Form